

**REGULAR MEETING NOTICE AND AGENDA
TOWN OF BOKCHITO BOARD OF TRUSTEES**

DATE/TIME: MONDAY DECEMBER 9, 2024, AT 7:00PM

LOCATION: BOKCHITO MUNICIPAL BUILDING, 117 E. MAIN ST., BOKCHITO, OK 74726

1. Call meeting to Order.
2. Roll call and Declaration of a Quorum being present.
3. Pledge of Allegiance.
4. Russell & Williams, CPAs to present the June 30, 2024, Audit Report.

EXECUTIVE SESSION(S):

5. Approval to enter an executive session as authorized by Title 25 O.S. Section 307 (B) (1) for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee:
 - A. Police Chief Shane Guhl
 - B. PUA Director Misty Smith
6. Approval to end the executive session and reconvene in Open Session the Regular Meeting of the Board of Trustees.
7. Discussion and approval of items discussed in executive session:
 - A. Police Chief Shane Guhl
 - B. PUA Director Misty Smith

RESOLUTION(S):

8. Discussion and approval of Resolution No. 2024-012; Notice of non-partisan general election to be held on Tuesday April 1, 2025.

BUSINESS AGENDA:

9. Discussion and approval of the November 2024 regular meeting minutes.
10. Discussion and approval of all bills and purchase orders as submitted.
11. Discussion and approval of the June 30, 2024, Audit Report.
12. Discussion and approval of the February 2025 Employee Benefits renewals.

REPORTS:

13. Police Department Report.
14. Volunteer Fire Department Report.
15. Discussion and approval of the November 2024 Clerk/Treasurer's Report.
16. Adjournment.

In compliance with Title 25 O.S. Section 301-314, the Oklahoma Open Meeting Act, this agenda was filed in the office of the Town Clerk/Treasurer and posted at **2:30PM** on **FRIDAY DECEMBER 6, 2024**, on the front lobby door of the Bokchito Municipal Building, 117 E. Main St., Bokchito, OK 74726, and on the Town of Bokchito website, www.townofbokchito.org by Kelsey Walker, CLERK/TREASURER.



Kelsey Walker, CLERK/TREASURER

**REGULAR MEETING NOTICE AND AGENDA
BOKCHITO PUBLIC UTILITIES AUTHORITY**

DATE/TIME: MONDAY DECEMBER 9, 2024, AT 7:00PM

LOCATION: BOKCHITO MUNICIPAL BUILDING, 117 E. MAIN ST., BOKCHITO, OK 74726

1. Call meeting to Order.
2. Roll call and Declaration of a Quorum being present.

BUSINESS AGENDA:

3. Discussion and approval of November 2024 regular meeting minutes.
4. Discussion and approval of all bills and purchase orders as submitted.
5. Discussion and approval of purchasing catch pole and transport cage for animal control totaling \$285.98, to be paid for with ARPA funds.
6. Discussion and approval of purchasing ratchet set and air tool kit from Lowes totaling \$238.00, to be paid for with ARPA funds.
7. Discussion and approval of purchasing stand for printer, seat covers for PUA truck and floor mats for PUA truck from Amazon totaling \$186.64, to be paid for with ARPA funds.
8. Discussion and approval of quotes from M&T Building for maintenance of generators and rebuilding motor for generator, totaling \$6503.99.
9. Discussion and approval of quote from Amazon for chemical cabinet for lab totaling \$89.99.
10. Discussion and approval of spending \$600 for red rock, white rock and sand for roads.
11. Discussion and approval of appointing Misty Smith as floodplain administrator.

REPORTS:

12. Public Utilities Authority Report.
13. Discussion and approval of the November 2024 Clerk/Treasurer's Report.
14. Adjournment.

In compliance with Title 25 O.S. Section 301-314, the Oklahoma Open Meeting Act, this agenda was filed in the office of the Town Clerk/Treasurer and posted at **2:30PM** on **FRIDAY DECEMBER 6, 2024**, on the front lobby door of the Bokchito Municipal Building, 117 E. Main St., Bokchito, OK 74726, and on the Town of Bokchito website, www.townofbokchito.org, by Kelsey Walker, CLERK.



Kelsey Walker, CLERK