

**REGULAR MEETING NOTICE AND AGENDA
TOWN OF BOKCHITO BOARD OF TRUSTEES**

DATE/TIME: MONDAY MAY 13, 2024, AT 7:00PM
LOCATION: BOKCHITO MUNICIPAL BUILDING, 117 E. MAIN ST., BOKCHITO, OK 74726

1. Call meeting to Order.
BY: MAYOR CATHEY KEIRSEY TIME : 7:00 PM
2. Roll call and Declaration of a Quorum being present.
BY: CLERK KRISTA WHITE
HERE: CATHEY KEIRSEY, TAYLOR COLLINS, CRYSTAL MAYS, JENNIFER MCDONALD
ABSENT: SHELLY SOLIS
QUORUM PRESENT
3. Pledge of Allegiance.
LEAD BY: MAYOR CATHEY KEIRSEY

BUSINESS AGENDA:

4. Discussion and approval of the April 2024 regular meeting minutes.
MOTION TO APPROVE THE APRIL 2024 REGULAR MEETING MINUTES:
MOTION: CRYSTAL MAYS SECOND: TAYLOR COLLINS ROLL CALL:
YES: CATHEY KEIRSEY, TAYLOR COLLINS, JENNIFER MCDONALD, CRYSTAL MAYS
SUBSTAINED:
NO: NONE
MOTION PASSED
5. Discussion and approval of all bills and purchase orders as submitted.
MOTION TO APPROVE ALL BILLS AND PURCHASE ORDERS AS SUBMITTED:
MOTION: CRYSTAL MAYS SECOND: CATHEY KEIRSEY ROLL CALL:
YES: CATHEY KEIRSEY, TAYLOR COLLINS, JENNIFER MCDONALD, CRYSTAL MAYS
SUBSTAINED:
NO: NONE
MOTION PASSED
6. Discussion and approval of Closing First United Bank "Permit" account and transferring funds to the General Fund Account.
MOTION TO APPROVE CLOSING FIRST UNITED BANK "PERMIT" ACCOUNT AND TRANSFERRING FUNDS TO THE GENERAL FUND ACCOUNT
MOTION: CATHEY KEIRSEY SECOND: TAYLOR COLLINS ROLL CALL:
YES: CATHEY KEIRSEY, TAYLOR COLLINS, JENNIFER MCDONALD, CRYSTAL MAYS
SUBSTAINED:
NO: NONE
MOTION PASSED
7. Discussion and approval of opening a new bank account at First United Bank for Pavilion Deposits.
MOTION TO APPROVE OF OPENING A NEW BANK ACCOUNT AT FIRST UNITED BANK FOR PAVILLION DEPOSITS.
MOTION: CATHEY KEIRSEY SECOND: JENNIFER MCDONALD ROLL CALL:
YES: CATHEY KEIRSEY, TAYLOR COLLINS, JENNIFER MCDONALD, CRYSTAL MAYS
SUBSTAINED:
NO: NONE
MOTION PASSED

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8. Discussion and approval of Roger Christman and Shelby Boyd attending LASER Training in Oklahoma City, OK on June 23, 2024, through June 25, 2024, and approval of meal Per Diem in the amount of \$85.36 each and hotel stay totaling \$440.00.

MOTION TO APPROVE ROGER CHRISTMAN AND SHELBY BOYD ATTENDING LASER TRAINING IN OKLAHOA CITY, OK ON JUNE 23, 2024, THROUGH JUNE 25, 2024 AND APPROVAL OF MEAL PER DIEM IN THE AMOUNT OF 85.36 EACH AND HOTEL STAY TOTALING \$440.00:

MOTION: TAYLOR COLLINS SECOND: JENNIFER MCDONALD ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, JENNIFER MCDONALD, CRYSTAL MAYS

SUBSTAINED:

NO: NONE

MOTION PASSED

9. Discussion and approval of quote from Axon for Taser Instructor Course Voucher.

MOTION TO APPROVE THE QUOTE FROM AXON FOR TASER INSTRUCTOR COURSE VOUCHER:

MOTION: CATHEY KEIRSEY SECOND: CRYSTAL MAYS ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, JENNIFER MCDONALD, CRYSTAL MAYS

SUBSTAINED:

NO: NONE

MOTION PASSED

10. Discussion and approval of quote from Troy Dennis for construction of parking spaces on the East side of Edens Street across from the Fire Department to be paid for with ARPA Funds.

MOTION TO APPROVE QUOTE FROM TROY DENNIS FOR CONSTRUCTION OF PARKING SPACES ON THE EAST SIDE OF EDENS STREET ACROSS FROM THE FIRE DEPARTMENT TO BE PAID FOR WITH ARPA FUNDS :

MOTION: CATHEY KEIRSEY SECOND: TAYLOR COLLINS ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, JENNIFER MCDONALD, CRYSTAL MAYS

SUBSTAINED:

NO: NONE

MOTION PASSED

11. Discussion and approval of quote from AT&T for Fleet Tracking for Town vehicles.

MOTION TO APPROVE QUOTE FROM AT&T FOR FLEET TRACKING FOR TOWN VEHICLES:

MOTION: JENNIFER MCDONALD SECOND: CRYSTAL MAYS ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, JENNIFER MCDONALD, CRYSTAL MAYS

SUBSTAINED:

NO: NONE

MOTION PASSED

12. Discussion and approval of road closures for Homecoming.

MOTION TO APPROVE ROAD CLOSURES FOR HOMECOMING:

MOTION: CATHEY KEIRSEY SECOND: TAYLOR COLLINS ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, JENNIFER MCDONALD, CRYSTAL MAYS

SUBSTAINED:

NO: NONE

MOTION PASSED

13. Discussion and approval to purchase candy for Homecoming

MOTION TO APPROVE PURCHASING OF CANDY FOR HOMECOMING UP TO \$300.00:

MOTION: TAYLOR COLLINS SECOND: JENNIFER MCDONALD ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, JENNIFER MCDONALD, CRYSTAL MAYS

SUBSTAINED:

NO: NONE

MOTION PASSED

14. Discussion and approval of Police overtime pay for Homecoming.

MOTION TO APPROVE POLICE OVERTIME PAY FOR HOMECOMING:

**REGULAR MEETING NOTICE AND AGENDA
TOWN OF BOKCHITO BOARD OF TRUSTEES**

MOTION: TAYLOR COLLINS SECOND: JENNIFER McDONALD ROLL CALL:
YES: CATHEY KEIRSEY, TAYLOR COLLINS, JENNIFER McDONALD, CRYSTAL MAYS
SUBSTAINED:
NO: NONE
MOTION PASSED

15. Discussion and approval of FY 2024-2025 Proposed Budget and setting a public hearing on the Proposed Budget for June 10, 2024, at 7:00pm.

MOTION TO APPROVE FY 2024-2025 PROPOSED BUDGET AND SETTING A PUBLIC HEARING ON THE PROPOSED BUDGET FOR JUNE 10, 2024, AT 7:00 PM :

MOTION: CATHEY KEIRSEY SECOND: TAYLOR COLLINS ROLL CALL:
YES: CATHEY KEIRSEY, TAYLOR COLLINS, JENNIFER McDONALD, CRYSTAL MAYS
SUBSTAINED:
NO: NONE
MOTION PASSED

16. Discussion and approval of moving benefits renewal date from February 1 to July 1 annually.

NO ACTION TAKEN

17. Discussion and approval of the 2024 Police Week Employee Appreciation Lunch.

MOTION TO APPROVE THE THE 2024 POLICE WEEK EMPLOYEE APPRECIATION LUNCH :

MOTION: TAYLOR COLLINS SECOND: JENNIFER McDONALD ROLL CALL:
YES: CATHEY KEIRSEY, TAYLOR COLLINS, JENNIFER McDONALD, CRYSTAL MAYS
SUBSTAINED:
NO: NONE
MOTION PASSED

18. Discussion and approval to close Norman Street from Edens St. to Albright St. on June 1, 2024, from 8am to 12pm for Community Shred Day.

MOTION TO APPROVAL TO CLOSE NORMAN STREET FROM EDENS ST TO ALBRIGHT ST ON JUNE 1,2024 FROM 8AM TO 12 PM FOR COMMUNITY SHRED DAY :

MOTION: CATHEY KEIRSEY SECOND: TAYLOR COLLINS ROLL CALL:
YES: CATHEY KEIRSEY, TAYLOR COLLINS, JENNIFER McDONALD, CRYSTAL MAYS
SUBSTAINED:
NO: NONE
MOTION PASSED

RESOLUTIONS:

19. Discussion and approval of Resolution No. 2024-001; Approval of Proposed Annexation and approval of setting a public hearing on the proposed annexation for May 28, 2024, at 6:00pm.

MOTION TO APPROVE RESOLUTION NO. 2024-001; APPROVAL OF PROPOSED ANNEXATION AND APPROVAL OF SETTING PUBLIC HEARING ON THE PROPOSED ANNEXATION FOR MAY 28,2024 AT 6:00 PM:

MOTION: CATHEY KEIRSEY SECOND: CRYSTAL MAYS ROLL CALL:
YES: CATHEY KEIRSEY, TAYLOR COLLINS, JENNIFER McDONALD, CRYSTAL MAYS
SUBSTAINED:
NO: NONE
MOTION PASSED

REPORTS:

20. Police Department Report.

POLICE REPORT GIVEN BY CHIEF SHANE GUNL

21. Volunteer Fire Department Report

FIRE REPORT GIVEN BY TAYLOR COLLINS

REGULAR MEETING NOTICE AND AGENDA
TOWN OF BOKCHITO BOARD OF TRUSTEES

22. Discussion and approval of the April 2024 Clerk/Treasurer's Report

MOTION TO DISCUSS AND APPROVE APRIL 2024 CLERK / TREASURER'S REPORT .

MOTION: CATHEY KEIRSEY SECOND: TAYLOR COLLINS ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, CRYSTAL MAYS, JENNIFER MCDONALD

SUBSTAINED:

NO: NONE

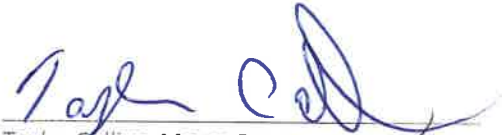
MOTION PASSED

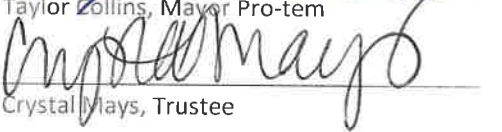
23. Adjournment.

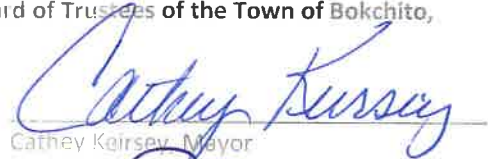
MEETING ADJOURNED BY MAYOR CATHEY KEIRSEY AT 7:41PM.

These minutes were transcribed by Town Clerk/Treasurer Krista White


Approved this 10TH day of MAY 2024 at a regular meeting of the Board of Trustees of the Town of Bokchito, Oklahoma.


Taylor Collins, Mayor Pro-tem


Crystal Mays, Trustee


Cathey Keirse, Mayor


Joyce Solis, Trustee


Jennifer McDonald, Trustee

ATTEST:


Krista White, Clerk/Treasurer

**REGULAR MEETING NOTICE AND AGENDA
BOKCHITO PUBLIC UTILITIES AUTHORITY**

DATE/TIME: MONDAY MAY 13, 2024, AT 7:00PM

LOCATION: BOKCHITO MUNICIPAL BUILDING, 117 E. MAIN ST., BOKCHITO, OK 74726

1. Call meeting to Order.

BY: MAYOR CATHEY KEIRSEY TIME : 7:41 PM

2. Roll call and Declaration of a Quorum being present.

BY: CLERK KRISTA WHITE

HERE: CATHEY KEIRSEY, TAYLOR COLLINS, CRYSTAL MAYS, JENNIFER MCDONALD

ABSENT: SHELLY SOLIS

QUORUM PRESENT

BUSINESS AGENDA:

3. Discussion and approval of April 2024 regular meeting minutes.

MOTION TO APPROVE APRIL 2024 REGULAR MEETING MINUTES :

MOTION: CRYSTAL MAYS SECOND: JENNIFER MCDONALD ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, CRYSTAL MAYS, JENNIFER MCDONALD

SUBSTAINED:

NO: NONE

MOTION PASSED

4. Discussion and approval of all bills and purchase orders as submitted.

MOTION TO APPROVE ALL BILLS AND PURCHASE ORDERS AS SUBMITTED:

MOTION: CRYSTAL MAYS SECOND: TAYLOR COLLINS ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, CRYSTAL MAYS, JENNIFER MCDONALD

SUBSTAINED:

NO: NONE

MOTION PASSED

5. Discussion and approval of raising water tap fee for ¾" Line from \$900 to \$1,000.

MOTION TO APPROVAL OF RAISING WATER TAP FEE FOR ¾" LINE FROM \$900 TO \$1000:

MOTION: TAYLOR COLLINS SECOND: JENNIFER MCDONALD ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, CRYSTAL MAYS, JENNIFER MCDONALD

SUBSTAINED:

NO: NONE

MOTION PASSED

6. Discussion and approval of transferring 1999 Ford Truck from the fire department to the PUA.

MOTION TO APPROVE TRANSFERRING 199 FORD TRUCK FROM THE FIRE DEPARTMENT TO THE PUA :

MOTION: CATHEY KEIRSEY SECOND: JENNIFER MCDONALD ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, CRYSTAL MAYS, JENNIFER MCDONALD

SUBSTAINED:

NO: NONE

MOTION PASSED

7. Discussion and approval of quote from Core & Main for restock of equipment totaling \$768.70.

MOTION TO APPROVE QUOTE FROM CORE AND MAIN FOR RESTOCK OF EQUIPMENT TOTALING \$768.70:

MOTION: CATHEY KEIRSEY SECOND: CRYSTAL MAYS ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, CRYSTAL MAYS, JENNIFER MCDONALD

SUBSTAINED:

NO: NONE

MOTION PASSED

8. Discussion and approval of closing First United Bank Account "Water/Sewer Reserve" and transferring funds to the Repair and Maintenance Account.

MOTION TO APPROVAL OF CLOSING FIRST UNITED BANK ACCOUNT "WATER/SEWER RESERVE" AND

TRANSFERRING FUNDS TO THE REPAIR AND MAINTENANCE ACCOUNT:

**REGULAR MEETING NOTICE AND AGENDA
BOKCHITO PUBLIC UTILITIES AUTHORITY**

**MOTION: CATHEY KERISEY SECOND: JENNIFER McDONALD ROLL CALL:
YES: CATHEY KEIRSEY, TAYLOR COLLINS, CRYSTAL MAYS, JENNIFER McDONALD
SUBSTAINED:
NO: NONE
MOTION PASSED**

EXECUTIVE SESSIONS:

9. Approval to enter an executive session as authorized by Title 25 C.S. Section 307 (B) (1) for the purpose of discussing the employment of any individual salaried public officer or employee:
 - A. Ricky Ogden
 - B. Misty Gaston
10. Approval to end the executive session and reconvene in Open Session the Regular Meeting of the Board of Trustees.
11. Discussion and approval of items discussed in executive session.
 - A. Ricky Ogden
 - B. Misty Gaston

MOTION TO APPROVE ITEMS DISCUSSED IN EXECUTIVE SESSION, MISTY TO RECEIVE .50 RAISE WITH THE COMPLETION OF WASTEWATER CERT. AND HER AND RICKY OGDEN TO SPLIT WEEKENDS: PROMOTING RICKY OGDEN TO EXEMPT :

**MOTION: CRYSTAL MAYS SECOND: JENNIFER McDONALD ROLL CALL:
YES: CATHEY KEIRSEY, TAYLOR COLLINS, CRYSTAL MAYS, JENNIFER McDONALD
SUBSTAINED:
NO: NONE
MOTION
PASSED**

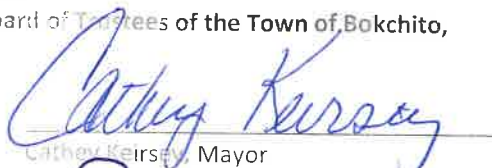

REPORTS:

12. Public Utilities Authority Report.
REPORT GIVEN BY PUA DIRECTOR MISTY GASTON
13. Discussion and approval of the April 2024 Clerk/Treasurer's Report.
**MOTION TO APPROVE THE APRIL 2024 CLERK/TREASURERS REPORT:
MOTION: TAYLOR COLLINS SECOND: JENNIFER McDONALD ROLL CALL:
YES: CATHEY KEIRSEY, TAYLOR COLLINS, CRYSTAL MAYS, JENNIFER McDONALD
SUBSTAINED:
NO: NONE
MOTION
PASSED**

14. Adjournment.
MEETING ADJOURNED BY MAYOR CATHEY KEIRSEY AT 8.25 PM.

These minutes were transcribed by Town Clerk / Treasurer Krista White.
Approved this 10th day of MAY 2024 at a regular meeting of the Board of Trustees of the Town of Bokchito, Oklahoma.


Taylor Collins, Mayor Pro-tem


Cathy Keirse, Mayor

Joyce Solis, Trustee

**REGULAR MEETING NOTICE AND AGENDA
BOKCHITO PUBLIC UTILITIES AUTHORITY**



Crystal Mays, Trustee



Jennifer McDonald, Trustee

ATTEST:

Krista White, Clerk/Treasurer